



## Information sheet: national visa

### Specialty chef

#### Basic information

- Documents not in the German or English must be submitted with a certified German translation. A translation of the personal data page of the passport and Dutch residence permit are, however, not required.
- Certificates, diplomas, etc. must be presented in the original with apostille/legalization. Your original documents will be returned to you once your application has been processed.
- The German consulate reserves the right to request further documents if it is needed for your application.
- Missing documentation delays the procedure and can result in your application being rejected.
- **Please do not contact the mission abroad to check the status of your application during the normal processing period.** Such inquiries are extremely time-consuming for the visa section and can thus not be answered.

#### General information

You need two copies from all required documents. From some documents, you need to take the original. Please prepare 3 sets as following:

Set 1: original documents.

Set 2: first copy of the required documents.

Set 3: second copy of the required documents.



This means, your documents are separated into 3 different sets. Please do **not** use stickers, sheets or staples between the documents. If a document exist of more than one page, please use a paperclip to put the papers together.



<b>Visa application checklist Specialty Chef</b>	
The following documents are to be submitted in full with every application, in the same order of this checklist.	
<input type="checkbox"/>	Two (2) fully <a href="#">completed and signed application forms</a> including declarations pursuant to Section 54 Residence Act.
<input type="checkbox"/>	Two (2) recent <b>biometrical passport</b> photos. Please see <a href="#">this page</a> for the right format. Do not glue the photo.
<input type="checkbox"/>	<b>Valid passport</b> with at least two empty pages.
<input type="checkbox"/>	Two <b>copies of the information page of your passport</b> . The information page is the page with your name and birthday.
<input type="checkbox"/>	<b>Residence permit of the Netherlands</b> . This is usually a plastic card in credit card format. Please take the original and two copies.
<input type="checkbox"/>	<b>Declaration of Employment</b> . The Declaration of employment must be filled out and signed by the employer. The declaration of Employment can be found on our website or the <a href="#">website</a> of the Bundesagentur für Arbeit. Original plus two copies.
<input type="checkbox"/>	<b>Description</b> of the specialty restaurant in Germany. Two copies.
<input type="checkbox"/>	<b>Menu</b> of the specialty restaurant in Germany. Two copies.
<input type="checkbox"/>	Complete <b>Curriculum vitae</b> in table form in German. Two copies.
<input type="checkbox"/>	Proof of <b>completion of foreign vocational training</b> (with a duration of at least 2 years) at a recognised training institute. Notification from the agency responsible for recognition in Germany is not necessary. Original plus two copies.
<input type="checkbox"/>	Proof of at least <b>two years of practical work</b> as a chef in qualified places of work following vocational training. If no training is possible in your country of origin than at least six years of work as a chef in qualified places of work in the country of origin including the full name and current phone number telephone number of the employer as well as a commercial register/business licence is required. Two copies.
<input type="checkbox"/>	Proof of adequate <b>German health insurance</b> . Your Dutch health insurance will not be valid from the day you have your permanent residence in Germany. You have to be accepted by a German health insurance company. Your employer could help you. Two copies.

<b>Application fee</b>
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<b>Application fee of €75.</b> Preferable paying in cash.
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