

Visa application checklist
for skilled workers with vocational training qualification (Section 18a Residence Act)

The following documents are to be submitted in full with every application.		
presented		Missing
	Two (2) fully completed and signed applications including declarations pursuant to Section 54 Residence Act	
	Two (2) recent biometric passport photos (see specimen photos)	
	Valid and personally signed passport with at least two completely empty pages	
	Two (2) uncertified copies of the data page of your valid passport	
	Completed form signed by your employer: "Declaration of employment" (original with two (2) copies)	
	From the age of 45: Proof of adequate provision for old age (original and two (2) copies (only if salary does not amount to at least 55% of the annual contribution assessment ceiling for the general pension insurance scheme – 2020: 45,540 € gross/per annum))	
	<ul style="list-style-type: none"> - Notification of recognition of foreign vocational training: Written notification of the agency responsible for recognition of vocations in Germany (original and two (2) copies) <p><i>or (in the case of regulated professions in which permission is required to exercise the profession, for example, in the care sector; complete list is available from the Federal Employment Agency or the European Commission)</i></p> <ul style="list-style-type: none"> - Permission to exercise a profession issued by the authority responsible for recognising qualifications or assurance of permission to exercise a profession (original and two (2) copies) (for example, for medical professions) <p>More information on recognition: www.anerkennung-in-deutschland.de</p>	
	<p>Proof of adequate health insurance cover</p> <p>If as an employee you are subject to mandatory statutory health insurance, you must bear in mind that this insurance can only begin when you take up residence in Germany and enter into employment. If you enter Germany beforehand, private health insurance must be taken out for the period prior to employment beginning and prior to being eligible for statutory health insurance. In its terms and conditions, travel health insurance can exclude protection if a long-term or permanent stay is planned. So-called incoming travel insurance can also contain such exclusions.</p>	
Applicant of a nationality other than Dutch		
	Proof of residence title/habitual abode by the Netherlands	
Fee		
	Visa fee of 75 €. Payable in cash.	
Completeness of application - to be filled out only by the visa section -		
The application is complete: <input type="checkbox"/> Yes <input type="checkbox"/> No, the information/documents indicated above are lacking.		

Declaration when applications are not complete:

I have been informed that my application is not complete. I am aware that submitting an incomplete application can lead to the application being rejected. I would like to submit my application nevertheless.

_____ place, date, signature