

Visa to seek vocational training place

Important Information:

- Documents that are not in German must be submitted with a certified German translation. Exceptions: Documents in English, passports and Dutch residence permits
- Certificates, diplomas, etc. must be presented in the original. In some cases, an apostille/legalisation is required. Your original documents will be returned to you once your application has been processed. You can find additional information here: [International recognition/Legalisation of documents](#)
- Please submit the original documents plus one additional copy. Please prepare two separate sets:
 - Set 1: original documents, if required;
 - Set 2: copy of all required documents
- The Consulate General reserves the right to request additional documents.
- Visa applications with complete documentation have the best chance of success. Incomplete applications can be rejected with reference to your obligation to cooperate in accordance with Section 82 of the Residence Act.
- Expect a processing time of several weeks. The Consulate General cannot decide on your visa application without feedback of the internal German authorities involved in the procedure. It further cannot influence processing times in Germany. As a result, requests for information on the process of the application cannot be answered.
- You can find additional information under www.make-it-in-germany.com

Checklist

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Please bring the following documents to the appointment as the Consulate General. Bring originals plus one copy per document. Print one-sided, not back-to-back, do not staple. If documents contain more than one page, please use paper clips to hold the document together.

- fully completed and personally signed [Videx application form](#)
- personally signed [declaration pursuant to Section 54 Residence Act](#)
- one recent **biometric passport photo**, according to this [format](#). Please add it to set 1; do not attach it
- valid original passport** with at least 2 completely blank pages. The 2 blank pages must be next to each other. Copy of the passport data page as well as any pages containing data, visas or stamps
- valid Dutch residence permit**
- curriculum vitae** (1 page) in German or English, including proof of previous qualifications, professional experience, etc.
- Motivation letter**: Please describe (in German or English) why you would like to qualify in the desired occupation and what career prospects you pursue with this training.
- proof of contact with training companies** (optional)
- school graduation certificate** as well as recognition (extract from the Anabin database) or school leaving certificate from a Deutsche Auslandsschule (DAS)
- proof of German language proficiency at least level B1** (ALTE certificate)
- proof of funding**:
 - blocked account, currently: EUR 1,091 per month or
 - declaration of commitment in accordance with Section 66-68 Residence Act (purpose of residence: "visa to seek vocational training", note: "creditworthiness proven" + planned duration of stay) or
 - funding program of a German institution
- proof of sufficient German health insurance**. Your Dutch health insurance is no longer valid from the day you take up residence in Germany. You must, therefore, submit a German health insurance.
- Visa fee**, 75 EUR cash or credit card (Mastercard or Visa only); to be paid during the appointment